

# WINDSOR FIELD EMERGENCY ACTION PLAN

The coach and manager should initiate a meeting with all involved team members at the beginning of the season to ensure they fully understand the Emergency Action Plan.

## Equipment Locations

## Field Information

Please locate and identify area on map:



### Legend

Phone ..... P  
Exits ..... E  
First aid... FA  
AED. .... AED

Arena/Facility Name: William Griffin  
Address: 931 Broadview Drive, North Vancouver

### Emergency Telephone Numbers

Emergency: 911  
Ambulance: 911  
Fire Dept: 604-990-3684  
Hospital: LIONS GATE - 604 988-3131  
231 15th Street, North Vancouver  
Police: 604-985-1311  
WVFC GM: Emma Gibbons 604 715 4502

### DIRECTIONS TO LIONS GATE HOSPITAL

- Head South East on Broadview Drive towards Mt Seymour Parkway W
- Turn Left at first cross street onto Mt Seymour Parkway W
- Use left 2 lanes to turn Left onto Fern St
- Continue onto Keith Road
- Turn Right onto Grand Boulevard East
- Turn left on to 15<sup>th</sup> Street East.

ROLES		
Safety Person/ Charge Person	Call Person	Control Person
<ul style="list-style-type: none"> <li>• Initially takes control of the situation.</li> <li>• Instructs player to lay still and bystanders, such as other players, not to move player.</li> <li>• Do not move the athlete.</li> <li>• Assesses injury status of player, decide if an ambulance/medical care is required.</li> <li>• If the injury is serious and warrants immediate attention that you are not qualified to provide, make your predetermined signal to your call person, control person and your pre-determined first aid/medical person.</li> </ul>	<ul style="list-style-type: none"> <li>• Makes call when emergency assistance is required</li> <li>• Knows location of alternate phones in the facility being played in. Has change or a phone card if necessary.</li> <li>• Ideally at all games and practices and not involved on the field</li> <li>• Has a list of emergency phone numbers in the area</li> <li>• Has a map of the field</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-determines the location of the emergency equipment or AED in the facility.</li> <li>• Retrieves the first aid kit and/or AED and bringing to the injured player if requested.</li> <li>• Seeks highly-trained medical personnel in the facility if requested by the Charge Person.</li> <li>• Ensures teammates, other participants and spectators are not in the way of the charge person.</li> <li>• Advises opponents, officials and parents of the steps being taken.</li> <li>• Ensures the quickest and best route for the ambulance crew is clear and accessible.</li> <li>• Meets the ambulance on its arrival and directs EMS to the injured player.</li> </ul>

## IMPORTANT REMINDERS

The game official continues to assume the role of being in charge of the overall environment.

It is important for officials to note that if the safety person makes the signal for assistance that there may be a number of pre-determined people who will respond and will require access to the field

*See flow chart on reverse*

# Emergency Action Plan Flow Chart

